

Conference Guide



This guide is a practical reference for participants of Analytix-Berlin, 2019. It provides information on all conference-related aspects of logistics, transportation, food, and accommodation.

1. Please note that the online program http://www.bitcongress.com/Analytix2019_Europe/ScientificProgram.asp have been updated. There are minor changes in session sequence numbers, and please kindly check your personal information and speech time. If there are any mistakes or inconvenience for you, please contact the program coordinator **Mr. Victor** via victor@analytixcongress.com.
2. Please deliver your speech with PowerPoint, which should be in English version.
3. All speakers should arrive at least 15 minutes earlier before the session starts and copy your presentation to the computer provided in the meeting room. Generally speaking, all of the speakers are requested to use our computer unless your file could not be compatible with our projector (VGA) & computer system (Windows XP, English).
4. **For Session Chair attention Please:** Please note the chair's roles are required to introduce each speaker, and ask them a series of prepared questions. They must also encourage participation from the audience, and field questions from the floor. They are responsible for keeping the discussion within the allocated time slot.
5. Regarding the place and time for lunch and welcome banquet, please kindly check your meal pass for detailed information.
6. Only delegates wearing their name badges will be admitted to the scientific and social activities. And the name badges will be issued at the registration desk.
7. Please note that the payment on-site is better to pay by cash.

Conference Guide

Registration

Time: November 12, 2019 (10:00-21:00)

Place: Registration Desk, Lobby, Ground Floor, Regent Berlin, Germany

Time: November 13-15, 2019 (08:30-18:00)

Place: Registration Desk, Ground Floor, Near Meeting Rooms, Regent Berlin, Germany

Please visit the registration desk directly for your conference kits. Security passes must be worn at all the time otherwise the conference is not accessible.

P.S. Confirmed your presentation slides will be brought to the meeting room 15mins ahead. The conference staff will help you to display it on the computer.

Hotel & Venue

Regent Berlin

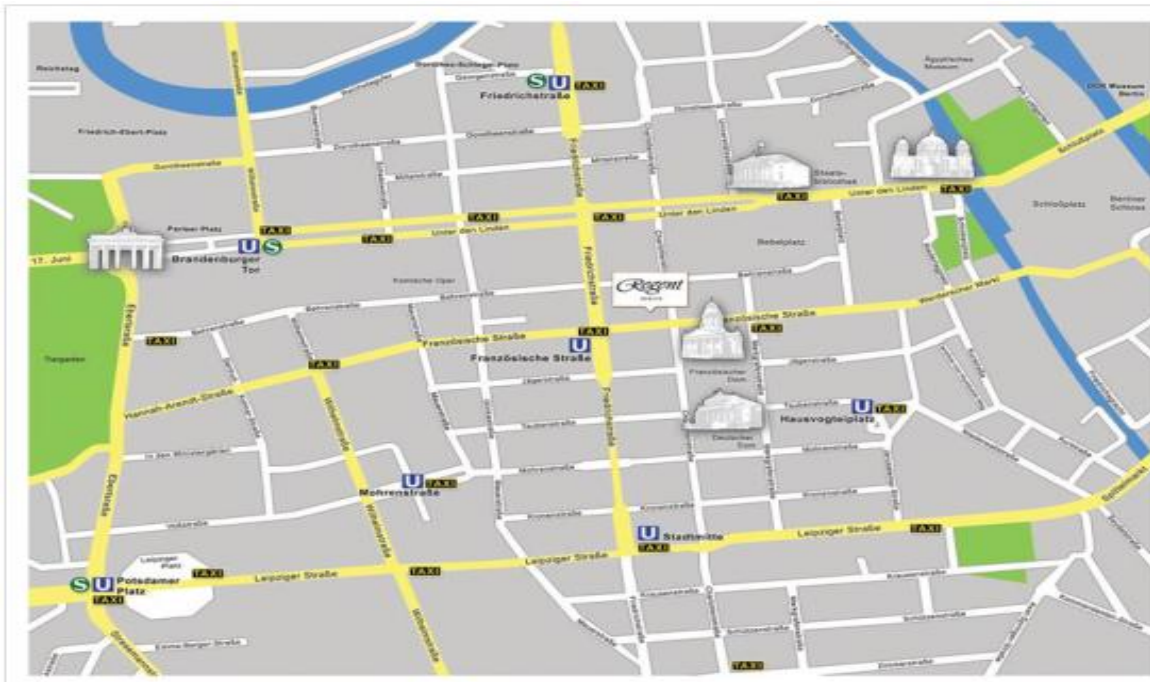
Address: Charlottenstrasse 49, 10117 Berlin, Germany

Tel: +49 30 2033 6023

Home Page: <https://www.regenthotels.com/regent-berlin>

P.S. The hotel reservation will be cancelled after 10:00p.m. If you can't arrive in time, please send your itinerary with flight information to Mr. Victor at victor@analytixcongress.com in advance.

The Check-in: 3:00 PM; Check-out: 12:00 PM



From/To Tegel Airport To/From Regent Hotel, it takes about 20-30 mins by car, Schönefeld Airport (30-40 mins by car).

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Dining

For speakers and attendees who booked meals from committee only. If you have paid for the meals, you could get meal coupons together with your name badge when you do registration.

November 13, 2019

Lunch Time: 12:00-13:30, November 13, 2019

Place: Foyer Gontard, Ground Floor, Regent Berlin, Germany

Welcome Banquet: 19:00-21:00, November 13, 2019

Place: Salon Gropius, 1st Floor, Regent Berlin, Germany

November 14, 2019

Lunch Time: 12:30-13:30, November 14, 2019

Place: Foyer Gontard, Ground Floor, Regent Berlin, Germany

November 15, 2019

Lunch Time: 12:30-13:30, November 15, 2019

Place: Foyer Gontard, Ground Floor, Regent Berlin, Germany

Agenda Schedule

Event Schedule

Time: November 13-15, 2019

Venue: Regent Berlin, Berlin, Germany

Date	Time	Program	Place
November 13, 2019 (Wednesday)	09:00-09:20	Opening Ceremony	Salon Gontard, Ground Floor
	09:20-12:00	Keynote Forum	Salon Gontard, Ground Floor
	12:00-13:30	Lunch	Foyer Gontard, Ground Floor

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	14:00-15:25	Session 211: Advanced in Molecular Spectroscopy and Dynamic	Salon Gontard A, Ground Floor	
	15:35-18:00	Session 711: Smart Sensor Technology and Application		
	14:00-17:40	Session 311: Advances in Electron Microscopy and Image Analysis	Salon Langhans, Ground Floor	
	14:00-15:45	Session 811: Hot Topics in Analytical Technology	Salon Gontard B, Ground Floor	
	15:55-17:40	Session 411: Advanced in X-ray Studies and Crystallography of Materials Science		
	19:00-21:00	Welcome Banquet		Salon Gropius, First Floor
November 14, 2019 (Thursday)	09:00-12:15	Session 111: Advanced in Mass Spectrometry Technology and Application	Salon Langhans, Ground Floor	
	09:00-12:40	Session 511: Novel HPLC and Hyphenated Techniques	Salon Gontard A, Ground Floor	
	09:00-12:40	Session 812: Frontier of Bioanalysis	Salon Gontard B, Ground Floor	
	12:40-13:40	Lunch		Foyer Gontard, Ground Floor
	14:00-17:40	Session 412: Structural Science and Crystal Engineering	Salon Gontard A, Ground Floor	
	14:00-15:25	Session 813: Environmental Analysis and Monitoring	Salon Gontard B, Ground Floor	
	15:35-17:40	Session 611: Advanced Lab-on-a-Chip Techniques		
November 15, 2019 (Friday)	09:00-12:40	Session 212: Infrared and Raman Spectroscopy	Salon Gontard A, Ground Floor	
	09:00-12:40	Session 213: X-ray Spectroscopy and Laser Spectroscopy	Salon Langhans, Ground Floor	
	09:00-12:40	Session 312: Microscopy in Materials Science	Salon Gontard B, Ground Floor	
	12:40-13:40	Lunch		Foyer Gontard, Ground Floor

Conference in Germany

- Visa**

Foreign attendees will need to apply for visa by themselves usually, so we recommends applying for visas as early as possible. Please check with your local Germany consulate or embassy to find out the earliest possible application date. Meanwhile, we strongly advise the foreign attendees to apply for the Tourist Visa instead of Business Visa, which is more accessible. We apologize for any inconvenience maybe caused to you.

P.S. The Hotel Reservation Confirmation may be necessary for the Tourist Visa application. Please let us know your visa process and send back your air ticket when determined, and then we'll arrange related conference details accordingly! Any problem, please feel free to contact Victor at victor@analytixcongress.com

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- **Weather**

According to the weather forecasting: the average temperature during the period of conference is 2-7 °C.

- **Currency**

The currency of the Germany is the Euro.

Credit Card

Most of the businesses in Berlin widely uses and accepts payment by credit cards at major hotels, department stores, large restaurants, and stores. Visa, Master, American Express and other credit cards can be used; however do check the service availability before making purchase as some stores may not be subject to this service.

Exchanging Money

When you need to exchange your foreign currency into Euro, visit a bank, exchange service center, or an authorized exchange.

- **Electricity**

The standard voltage is 220 V and the frequency is 50 Hz.

You may need a voltage converter.

- **Working Language**

The working language of this conference is English, therefore, simultaneous interpretation will not be provided.

- **Local time**

A. Time Difference

UTC/GMT +2hours

B. Working Hours

Most Working hours are 10:00~17:00. Working week runs from Monday to Friday.

- **Emergency numbers**

Police, Emergency Rescue : 110

Emergency/fire: 112

- **Conference Contact**

Victor Shang

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